

Kensington takes pride in making our comprehensive installation guides easy to follow with simple illustrations and step-by-step instructions. This guide will walk you through setup and help you get to know your VeriMark™ IT.



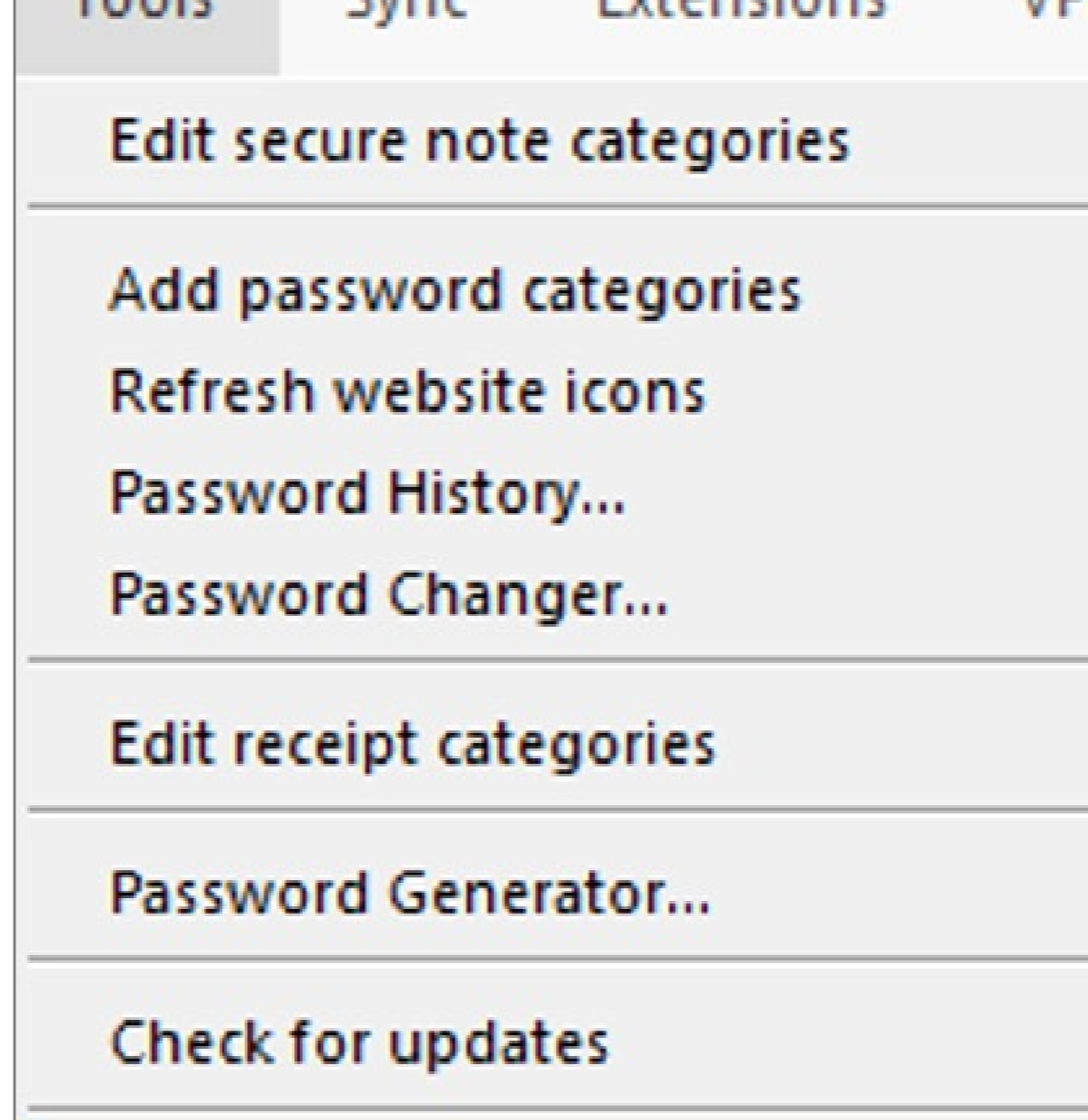
Please update operating system (Windows 10) before setting up VeriMark. If using an online service for WebAuthn make sure you use the latest browser version (Edge, Chrome, Safari and Firefox.)

### VeriMark™ IT Dashlane Setup Guide

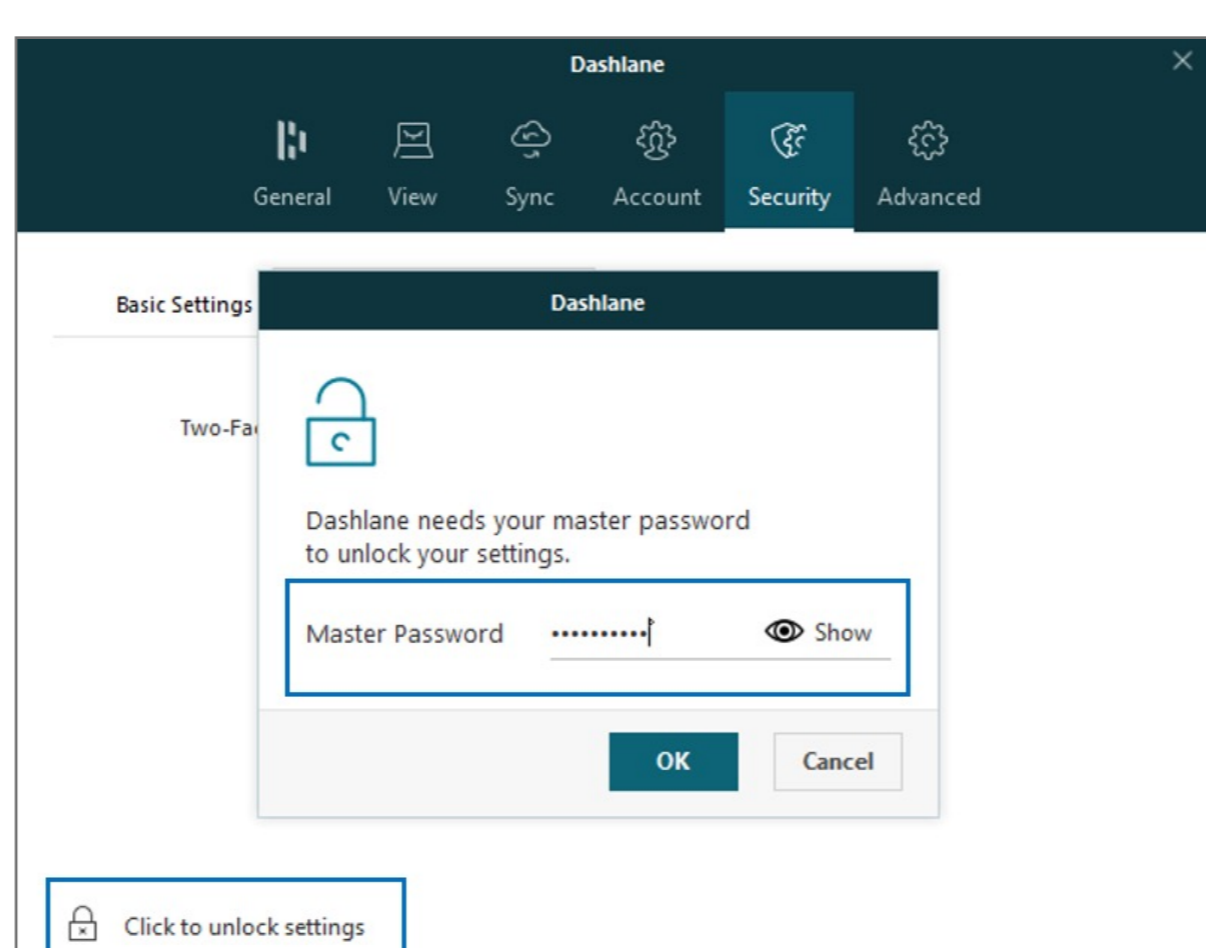
#### Before we start

You must download Dashlane application for Windows from the following link. <https://www.dashlane.com/download>

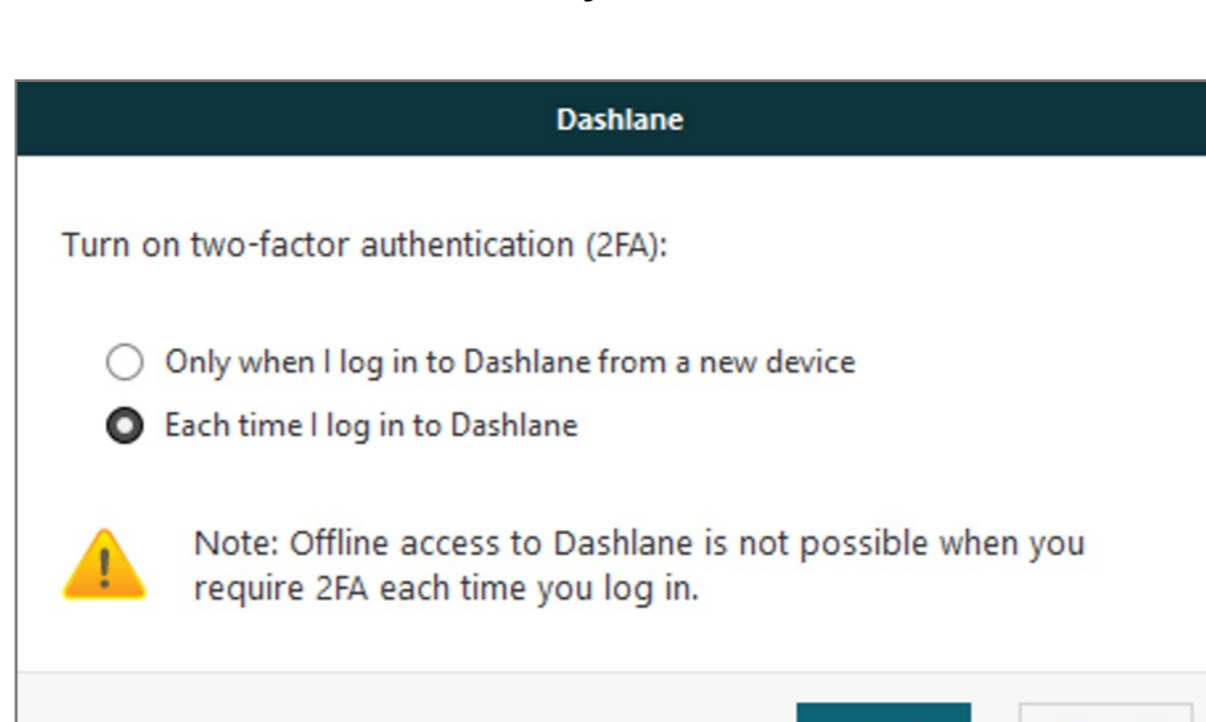
1. To enable two-factor authentication, go to **Tools > Preferences**



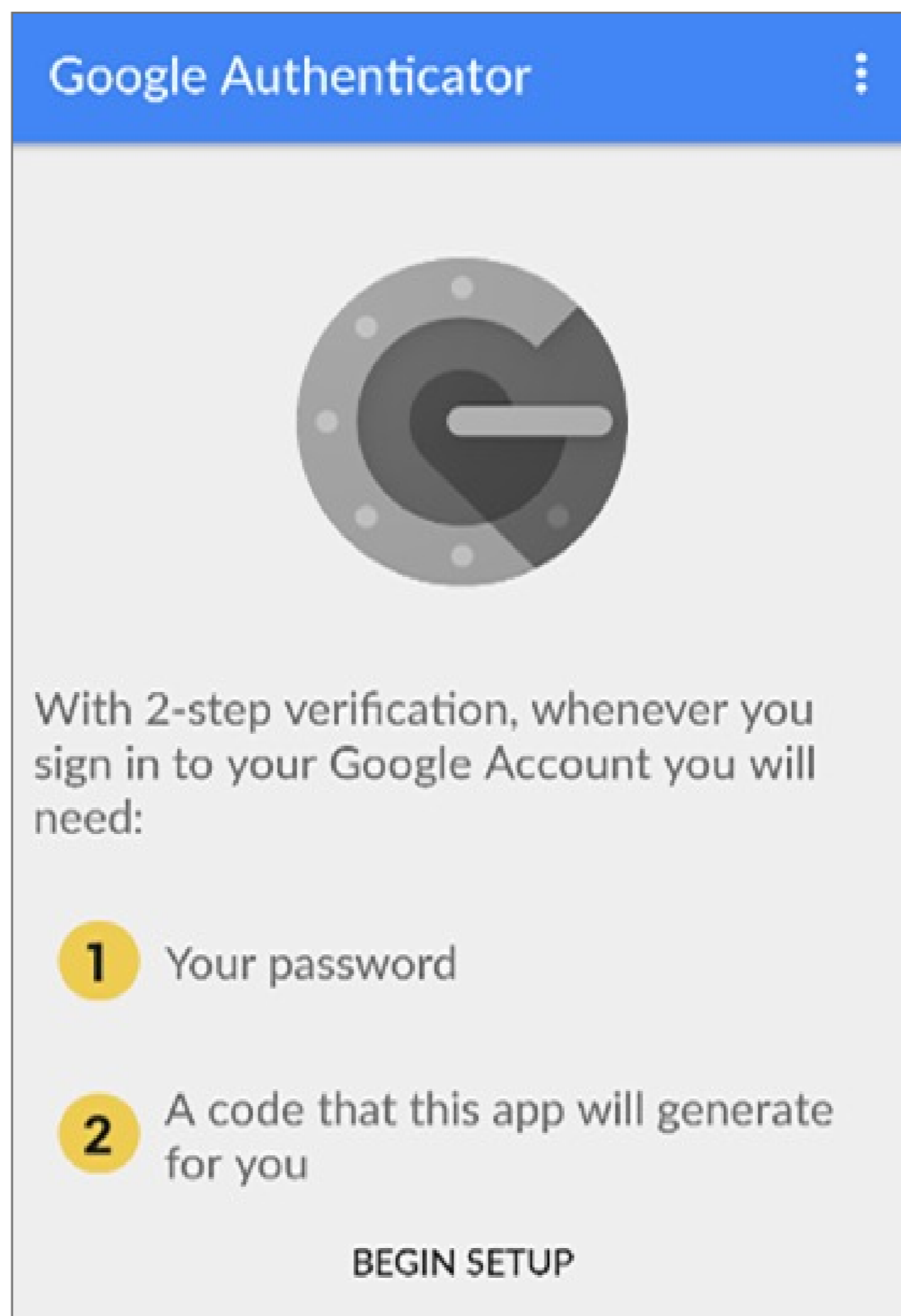
2. Open the **Security** tab, and click on the **Two-Factor Authentication** sub-tab and **click** on the lock icon at the bottom of the window to unlock the Settings (you will be prompted to enter your Master Password), then click on the switch to **enable** two-factor authentication.



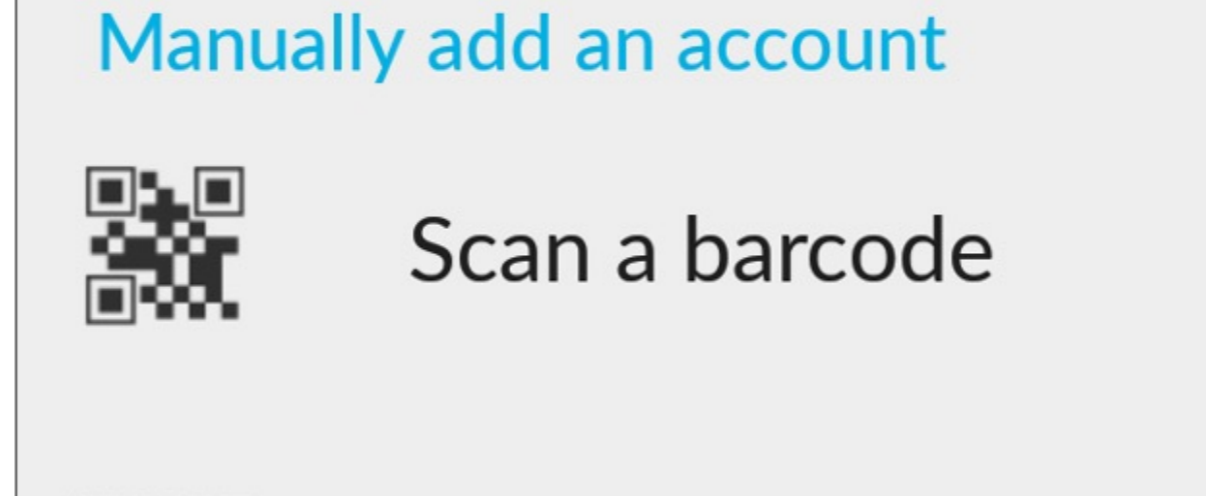
3. Choose one of the two different security levels available for two-factor authentication



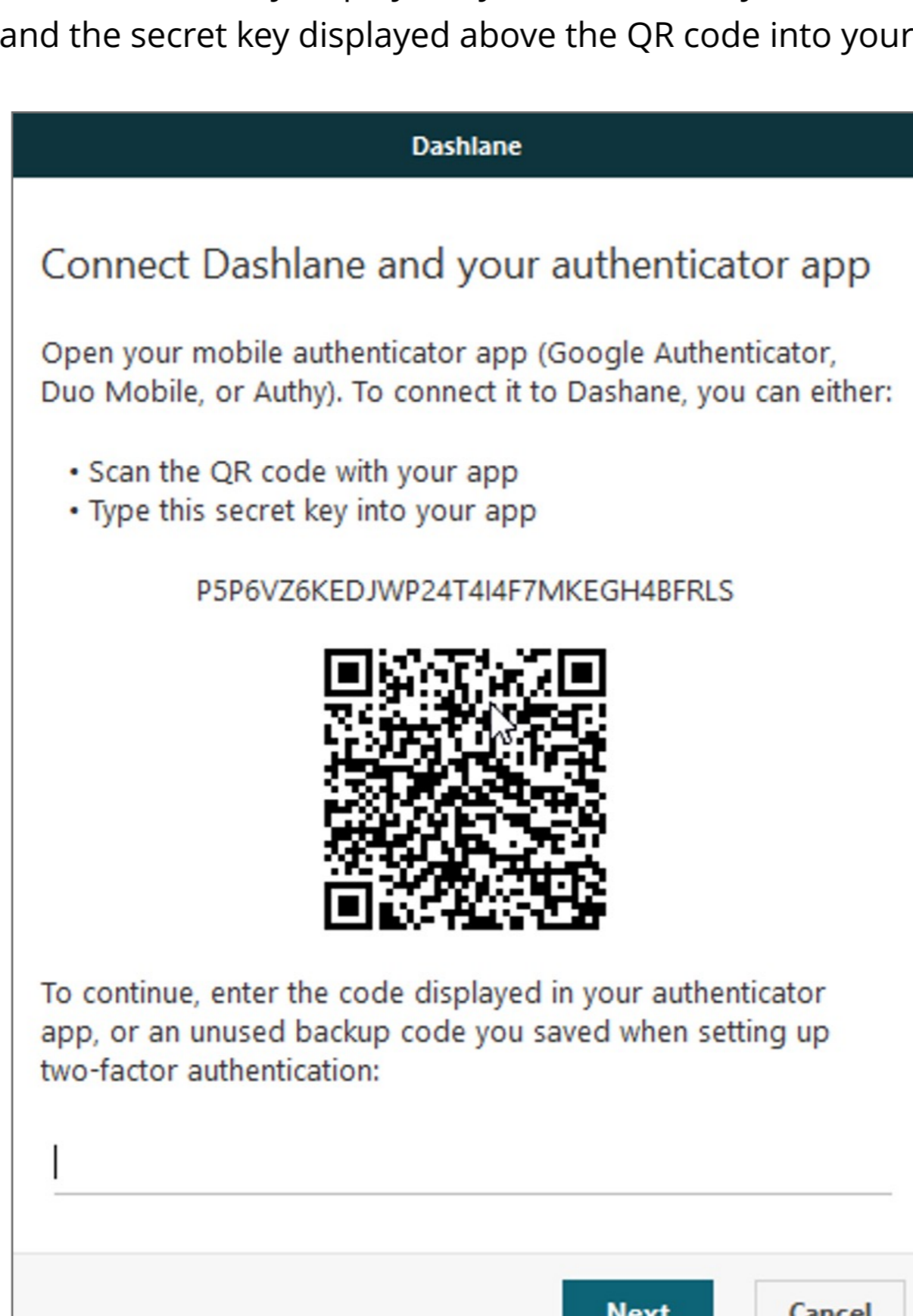
4. Now it is time to use your two-factor **authentication app**. We are going to use Google Authenticator as example here but Microsoft Authenticator App can also be used



5. Tap on **Scan a Barcode** if your mobile device has a camera. If your mobile doesn't have one, choose **Enter provided key** instead.

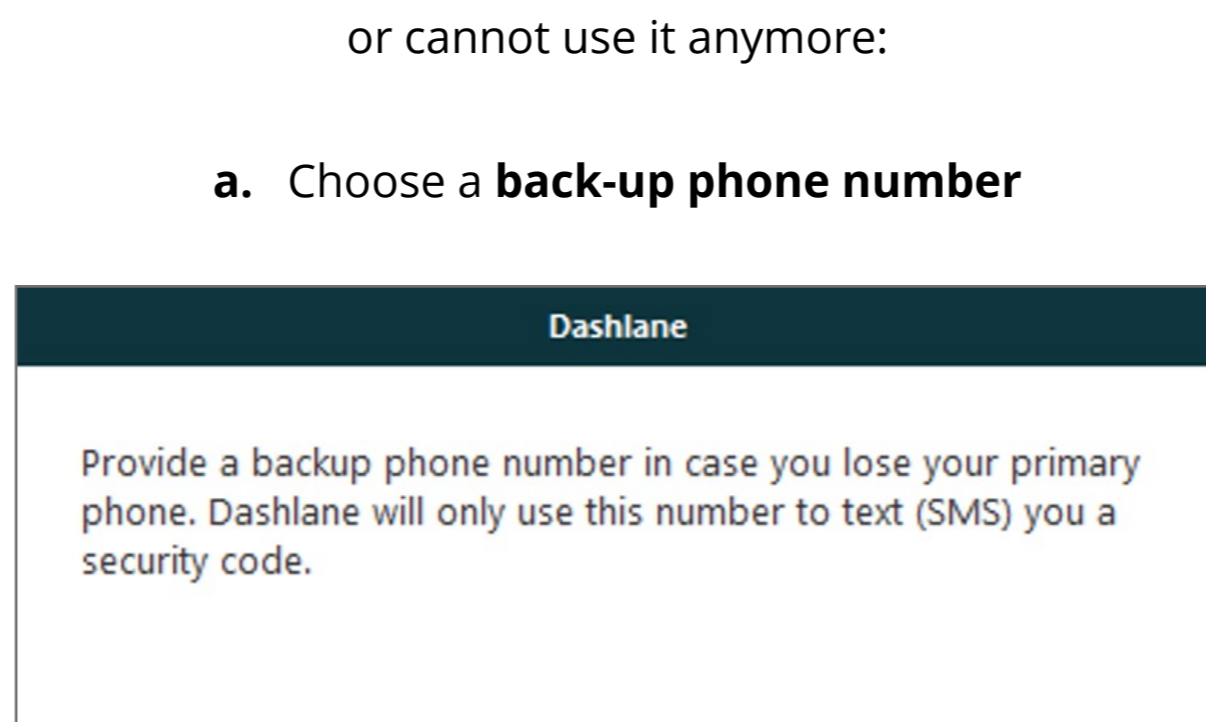


6. Then, **scan** the QR bar code that is currently displayed by Dashlane with your mobile's camera, or **manually enter** your Dashlane email address and the secret key displayed above the QR code into your two-factor authentication app.

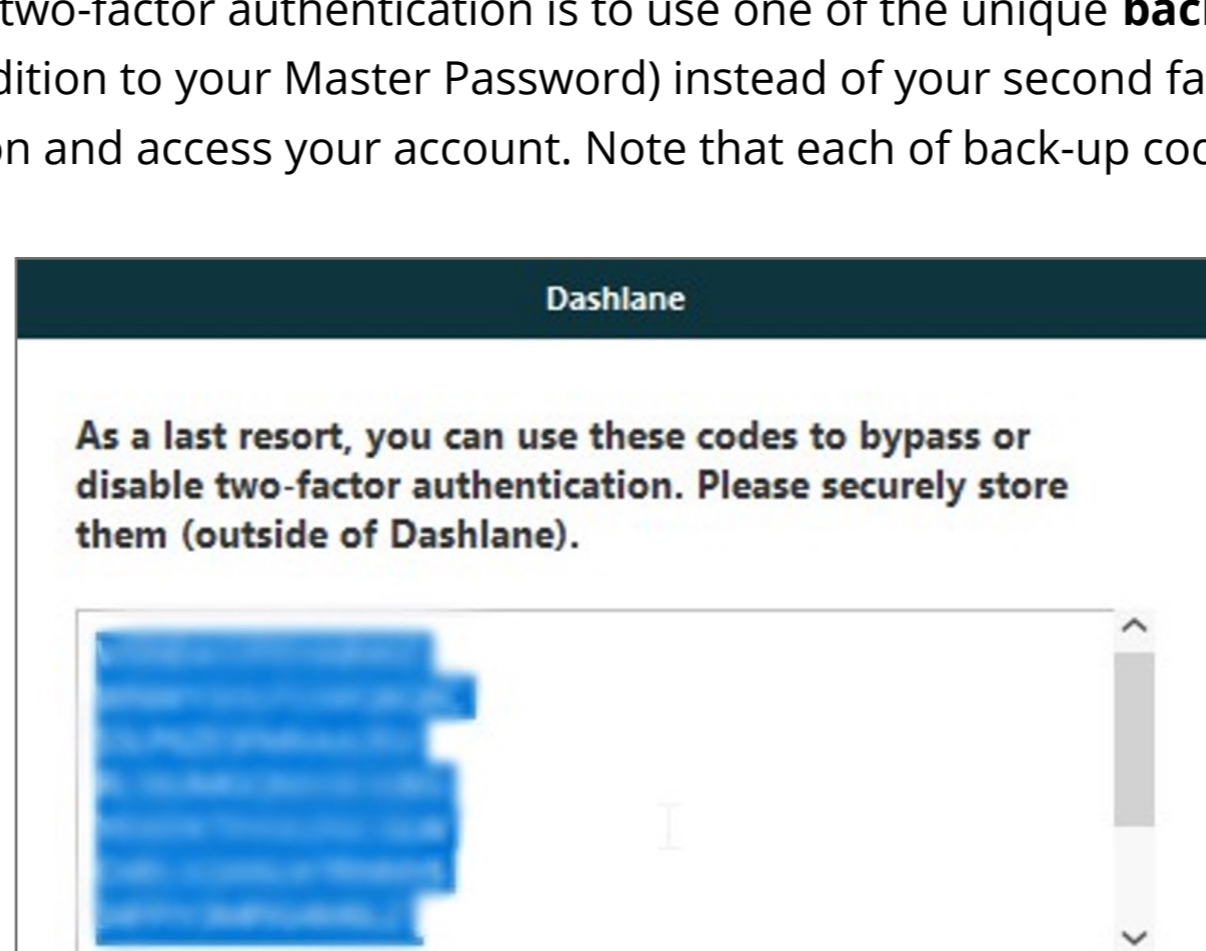


7. Enter the **code** generated by your app into the field provided by Dashlane. The two-factor authentication app should then start generating 6-digit codes that **change** every 30 seconds.

8. Dashlane will then offer you **two different** back-up solutions in case you lose your mobile device or cannot use it anymore:
  - a. Choose a **back-up phone number**



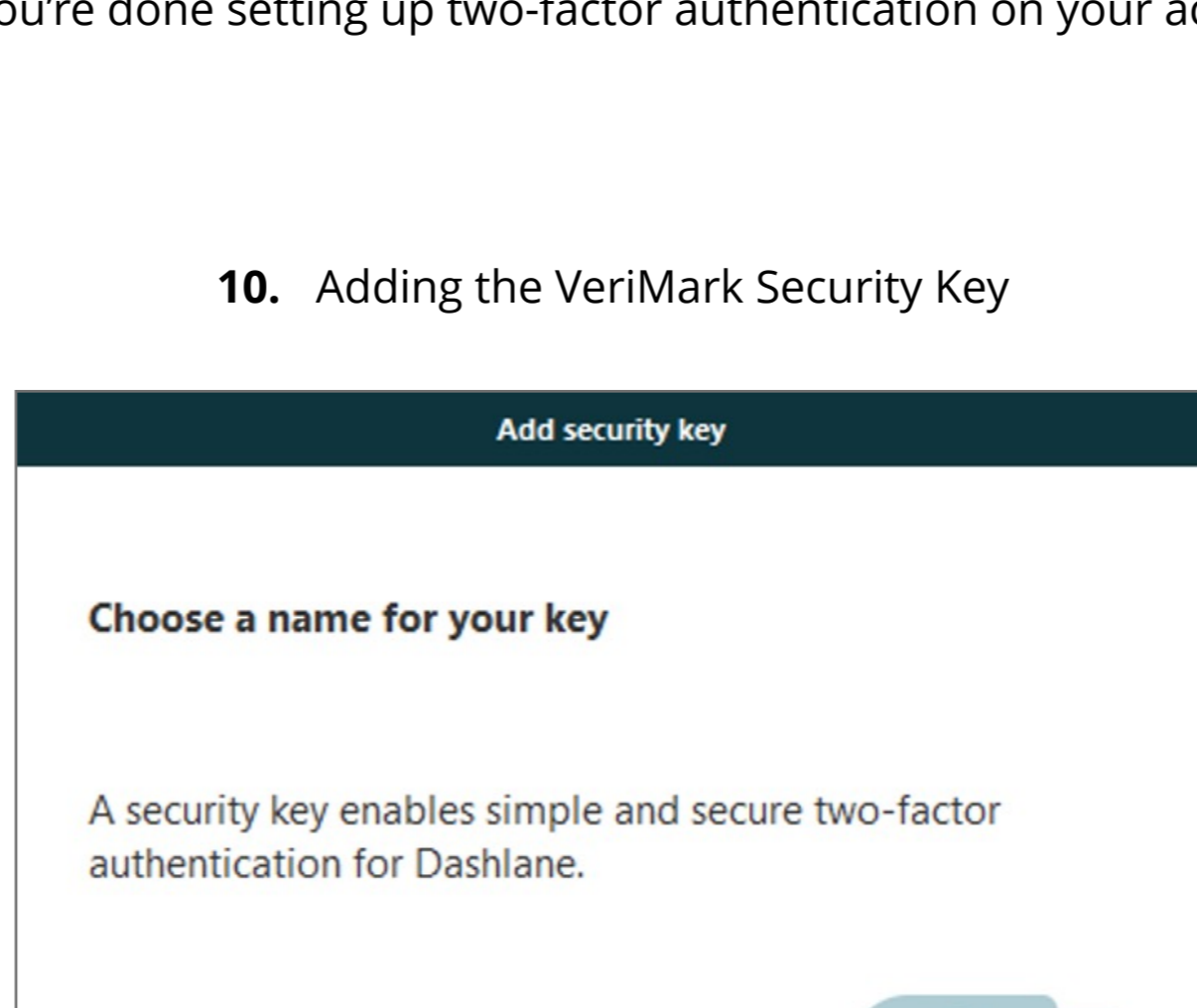
- b. The other way of disabling two-factor authentication is to use one of the unique **back-up codes** you will be provided with. Use one of them (in addition to your Master Password) instead of your second factor to temporarily bypass the two-factor authentication and access your account. Note that each of back-up code can only be used once!



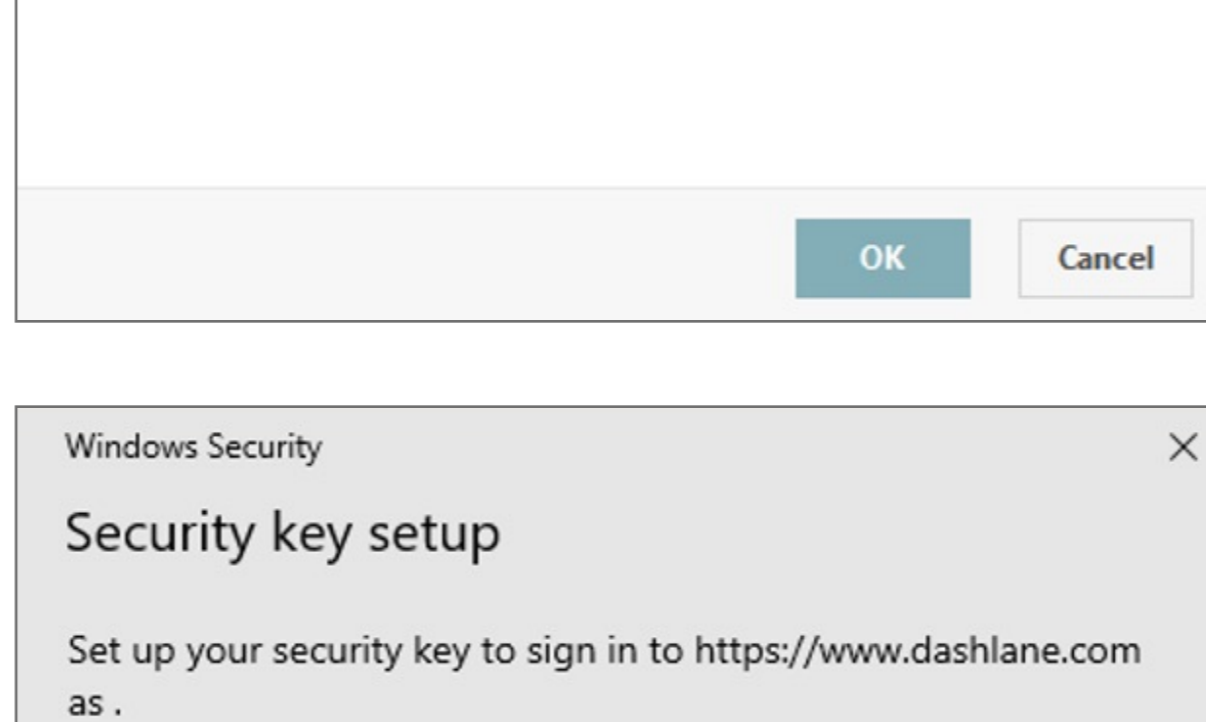
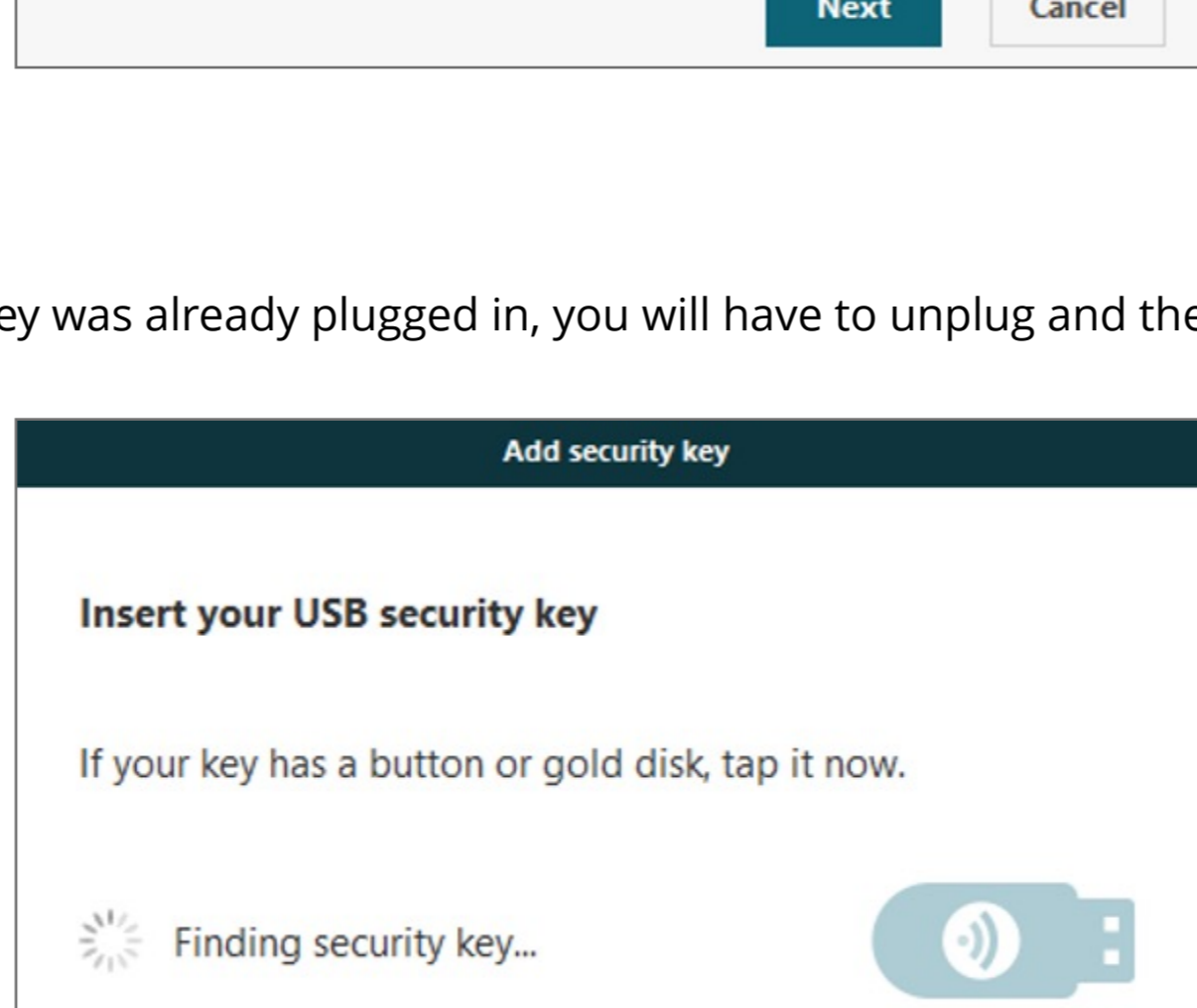
Make sure to save these codes as a .txt document for later use.

9. You're done setting up two-factor authentication on your account

#### 10. Adding the VeriMark Security Key



11. If your security key was already plugged in, you will have to unplug and then plug it back in again.



12. A few seconds later, Dashlane will prompt the message below informing you that your U2F security key has been added.

